TOWN OF SWANSBORO PARKS RESERVATION APPLICATION & REGULATIONS

1. All organizations, groups and individuals will be responsible for any damages that occur while they are using the park facility. All organizations, groups and individuals will be responsible for cleanup of the premises immediately following their use each day. Failure to abide by these rules will affect future use of recreation facilities.

2. Organizations, groups or individuals wishing to use these park facilities should contact the Town of Swansboro and request a park reservation. Reservations are available for the current year only unless prior approval is received from the Town of Swansboro.

3. Trash is to be picked up around the picnic area and disposed of properly. Groups must provide their own trash bags and dispose of the bags by removing them from the park or by placing them in the containers provided. **Littering is prohibited.**

4. No open fires are allowed except in the designated grill locations inside the picnic area. Charcoal only may be used in grills. **Please do not leave picnic area or park until grill fire is completely extinguished.**

5. If the picnic area, bathrooms or surrounding area are damaged or left in disarray, a maintenance fee of $30.00/employee/hour will be charged.

6. Groups reserving any park must not disturb or interfere with any person or party using any other area of the park or any person or party participation in authorized activities within the park.

7. No possession, consumption or display of alcohol or any controlled substance or containers are allowed within the park. Any person under the influence of alcohol or any controlled substance is prohibited in the park.

8. No firearms or other dangerous weapons are allowed in the park. This does not apply to law enforcement officers while engaged in the discharge of their duties.

9. **All rules posted at the park are to be followed.**

10. Flagrant misuse of the park and recreation facilities will result in the forfeiture of the future use and reservation privileges. Persons failing to comply with the rules of the park set forth by the town of Swansboro may be denied future use of the facilities.

11. Any event held by an organization open to the public or charging any fees shall submit a Special Event application, provide the Town of Swansboro with written release of liability and certificate of insurance.

12. No person shall bring dogs or other pets into parks, unless such pets are (a) kept on leashes and under restraint by their owners or handlers, (b) kept in carriers, or (c) kept in owner's' vehicles. Pet owners must collect and properly dispose of any waste from their pets. No person shall bring pets - other than service dogs trained to assist disabled person - into park buildings, including restrooms. No animal, wild or domestic, shall be harassed or molested by people or pets while on park property.

13. Paid reservations, Town sponsored events, and activities shall have priority for the use of park picnic shelters. All other use shall generally be considered on a first come, first serve basis. (Excluded facility: The Pug Pavilion, Olde Towne Square; available by reservation only.

14. Not for Profit Organizations: Qualified Not for Profit organizations providing a local community service, or event open to the public free of charge may reserve a park facility at no cost. Site specific reservations for programs and events that are not open to the public, or charge a fee, will be required to pay the resident rental rate for the reservation.

15. I have paid the appropriate fee and I am responsible for the group reserving the picnic area and I have read and fully understand the Park Agreement. I understand and agree to abide by the rules of the agreement and all rules posted at the park. I further understand that failure to abide by the rules of the park could result in suspension from the park or arrest, if warranted. I agree to defend, indemnify and hold harmless the Town of Swansboro from any claims for loss or damages, including expenses and defuse cost it incurs as a result of my use of the premises.